



TRADING CORPORATION OF PAKISTAN (PVT) LIMITED
MINISTRY OF COMMERCE
GOVERNMENT OF PAKISTAN

TCP/REOD/Cotton/Pallets/01/2023

Friday, October 20, 2023

TENDER NOTICE

SUPPLY OF PLASTIC / WOODEN PALLETS FOR STACKING OF LINT COTTON BALES AT TCP'S COTTON GODOWNS, SITUATED AT MULTAN AND KARACHI (KORANGI & PIPRI)

Trading Corporation of Pakistan (TCP), Government of Pakistan invites sealed bids from reputable firms/sole proprietorship for supply of Plastic / Wooden Pallets (30,000 Pallets) for storage of Lint Cotton at its Godowns situated at Multan and Karachi (i.e. Pipri and Korangi Godowns)

2. The interested parties should be registered with Sales Tax and Income Tax Authorities with Active status on Tax Payer list. Bidding will be conducted under Rule 36(a) of the Public Procurement Rules, 2004 i.e. Single Stage One Envelope procedure. Interested and eligible parties may submit their sealed offers/bids comprising Single envelope to be dropped in the Tender Box placed at Reception Counter of TCP at 4th Floor, Block-B, Finance & Trade Centre, Shareah-e-Faisal, Karachi, on 10th November 2023 by 11:00 AM. The bids/quotations shall be opened at 11:30 AM (thirty minutes after deadline for submission of bids) in the TCP Board Room in presence of bidders or their authorized representatives who may wish to be present.


3. Detailed "Terms and Conditions of Tender" can be purchased on payment of Rs.1,000/- (rupees one thousand) only, during 08:30 AM to 04:30 PM on all working days from:-

- Manager (Cash), Trading Corporation of Pakistan (Pvt) Ltd., 4th Floor, Block-B, Finance & Trade Centre, Shareah Faisal, Karachi, Pakistan. (Phone: 021-9202947-49 Ext.235).
- Trading Corporation of Pakistan (Pvt) Ltd., Regional Office, 02nd Floor, LDA Plaza, Egerton/Kashmir Road, Lahore, Pakistan. (Phone: 042-99202965).
- The tender documents can also be downloaded from official websites of TCP <http://tcp.gov.pk> and PPRA <http://ppra.org.pk>, if the tender document is downloaded from websites, the bidder have to provide separate Demand Draft/Pay Order of Rs.1,000/- as tender documents fee while submitting the bids.

4. The Interested parties who have not fulfilled their contractual obligation with TCP previously shall not be eligible to participate in the Bids, unless they clear their dues along with penalties or fulfill their contractual obligations in services with TCP, as the case may be clear their outstanding in all respect.

5. Furthermore, any firm against which blacklisting process has either been initiated or they have been blacklisted by TCP, is not eligible to participate.

6. TCP reserves the right to reject any or all bids at any time prior to their acceptance as per relevant rules.


Muhammad Asif Rajpar
DGM Incharge (REOD)

TENDER DOCUMENT**SUPPLY OF PLASTIC / WOODEN PALLETS FOR STACKING /STORAGE OF LINT COTTON BALES AT TCP'S COTTON GODOWNS, SITUATED AT MULTAN AND KARACHI (KORANGI & PIPRI)**

Trading Corporation of Pakistan (TCP), Government of Pakistan invites sealed bids from reputable firms/sole proprietorship having minimum three years of experience in supply of either type of pallets for supply of Plastic / wooden pallets for storage of Lint Cotton at its TCP's Cotton Godowns at Multan Godown, Korangi Godown, Karachi and Pipri Godown, Karachi

2. SPECIFICATIONS OF PLASTIC AND WOODEN PALLETS: -

	Plastic pallets	Wooden Pallets
Dimension	Length = 47", Width = 39", Height = 06"	Length = 48", Width = 45", Height = 06"
Weight	15 Kg (+/-5%)	15 to 18 KG
Minimum Load	i) 4,500 Kg. Static, 1,500 Kg. Dynamic	i) 4,500 Kg. Static, 1,500 Kg. Dynamic
Bearing Capacity	ii) 2,000 Kg. Static, 1,000 Kg. Dynamic	ii) 2,000 Kg. Static, 1,000 Kg. Dynamic
Temperature bearing Capacity	-30°C to 80°C	-50°C /80 °C
Usage	Storage of Lint Cotton Bales / Heavy Duty	Storage of Lint Cotton Bales / Heavy Duty
Material	To be made with completely new PP material	Spruce, Pine, Partal Wood
Skid	Yes	Block Pallet
Movement Option	Through Fork lifter from any one side	4 Way Entry
Colour	PP Material in Blue Colour	White Creamy Brownish Wood
Design	Top Deck Plain / Heavy Duty as per given sketch	Block Pallet 4 Way Entry
Warranty	Minimum three years	Minimum three years
Wooden Moisture	Not Applicable to Plastic Pallet	18 % to 25%
Wood Treatment:	Not Applicable to Plastic Pallet	Kiln Dry, Anti Stain Treated
Nails:	Not Applicable to Plastic Pallet	Screw Shank Galvanized Nails

3. **Quantity:** 30,000 Pallets, which can be increased or decreased by TCP, as per requirements.

4. PLACE OF DELIVERY:

The Plastic / wooden pallets shall have to be made with completely new material and to be provided/supplied in countable position at the following locations, as per TCP's requirement:-

TCP's Multan Godown	TCP's Korangi Godowns	TCP's Pipri Godowns
42-A, Industrial Estate, Multan. Tel#: 061-6537105 Email: sromultan@tcp.gov.pk	Plot No. 9 to 13 Sector-14, Korangi Industrial Area, Jam Sadiq Ali bridge, Karachi.	Main national Highway, Opp. Gulshan-e-Hadeed, Disstt. Malir, Karachi. Tel#: 021-34760614-15 mail: pipri@tcp.gov.pk

Note: TCP reserve the right to exclude any place / godown for deliveries of the material.

5. BASIS OF OFFERS/ PRICE: -

- The bids are required to be offered location-wise for each type of Plastic and wooden pallets separately, **as per Annex-I and II**.
- Offers should be valid for 60 days w.e.f. date of opening of tender.
- Rates should be inclusive of all the applicable taxes and all expenses whatsoever.

6. PRE BID MEETING

A pre bid meeting shall be held on 01st November 2023, at 11:00 AM in the Board Room of TCP at 4th Floor, Block-B, FTC Building, Shahrah-e-Faisal, Karachi.



7. BID EVALUATION CRITERIA: -

- a. Bids will be evaluated solely on the basis of price subject to their conformity with terms & conditions of bid document separately for each type of Plastic and Wooden pallets.
- b. The Lowest quoted price for each category will be treated separately.
- c. TCP may seek clarifications from the bidders within the validity of Offers.

8. SUBMISSION / OPENING OF BIDS: -

- a. Interested parties may submit their bids in sealed envelopes to be dropped in the Tender Box placed at Reception Counter of TCP at 4th Floor, Block "B", Finance & Trade Centre, Shara-e-Faisal, Karachi on **10th November 2023 by 11:00 AM.**
- b. Bids received through courier can also be accepted subject to their receipt in the TCP's office before the tender closing time i.e. **10th November 2023 by 11:00 AM.**
- c. The bids received will be opened at 11:30 am on the same day (thirty minutes after deadline for submission of bid) in the TCP Board Room in presence of bidders or their authorized representatives who may wish to be present;

9. BID BOND / PERFORMANCE GUARANTEE: -

- a. Bids shall be accompanied by an original Bid Bond amounting to Rs. 500,000/- (Rupees Five Hundred Thousand) in the form of a Demand Draft or Pay-Order in favour of "Trading Corporation of Pakistan".
- b. In case of award of the tender / contract, the bidder shall furnish within three working days a Performance Guarantee of Rs. 1,000,000/- (Rupees One millions) in the form of Pay Order/Bank Draft in favour of Trading Corporation of Pakistan (Pvt.) Ltd., Karachi, for smooth running and satisfactory completion of the entire contract in all respects. No interest will be claimed by the Bidder on the said guarantee. On receipt of Performance Guarantee, the Bid Bond shall be refunded to successful bidders.
- c. Bid Bond(s) of the unsuccessful Bidder(s), including those, whose Bid(s) is/are not accepted for any reason will be returned within seven (7) days after award of tender to the successful Bidder(s).
- d. The Performance Guarantee of successful bidder shall be returned after satisfactory completion of entire awarded work.
- e. The Performance Guarantee of successful bidder shall be forfeited, if he commits any breach of contract or fails to fulfill any terms or conditions of the contract.

10. AWARD / SIGNING OF CONTRACT & COMMENCEMENT OF WORK: -

- a. In case of award of the tender/contract, the bidder shall be responsible to sign the agreement with TCP within three days after award of contract and also submit the Integrity Pact as per Annexure-III. Tender documents, invitation of bids and integrity pact shall be the integral part of the contract.
- b. The Successful bidder (s) / contractor (s) shall ensure **supply of material within one month** w.e.f. issuance of award letter / Placement Order. The timeline shall be given in the award letter, according to nature of award.
- c. The Successful bidder/contractor shall arrange stacking of the supplied item at desired place within the TCP's designated Godown premises.



11. DOCUMENTS TO BE ATTACHED

Following documents are required to be attached with the Bids: -

- a. Original receipt of purchase of tender documents or Pay-Order amounting to Rs. 1,000/-.
- b. Copy of Proof confirming NTN / Sales Tax Registration (online verifiable), FBR ATL status for both NTN and Sales Tax (date of document should not be more than 03 days earlier than the date of tender).
- c. Attested copy of the CNIC of the Director(s)/ sole proprietor.
- d. Application on letter head, mentioning complete name and address of the Firm/sole proprietor.
- e. Complete Postal Address alongwith Contact Number(s), Email IDs.
- f. Bid Forms as per **Annexure-I & II** of this tender document.
- g. Complete set of the Tender document duly signed/stamped as acceptance of terms and conditions.
- h. **Minimum three years of experience in supply of either type of Pallets.** Necessary documentary evidence in support of experience shall have to be submitted by the bidder.
- i. An undertaking on a stamp paper valuing Rs. 100 to the effect that the bidder:
 - i. is not in bankruptcy or liquidation proceedings.
 - ii. has not been convicted of fraud, corruption, collusion or money laundering.
 - iii. is never been blacklisted by any of Government, Semi Government and Autonomous body.
- j. Other relevant details.

12. INSPECTION OF THE SUPPLIED ITEMS: -

- a. For every Item to be supplied, the Successful bidder/ Contractor shall provide Pre-Shipment & Post-Shipment Quality Certification and Quality Checks.
- b. Despite of the Manufacturer's provision of Quality Certifications based on TCP's approved laboratory, TCP reserves the right to conduct inspection at any time of the supplied items (Either a sample or a lot) through independent surveyor / consultant under intimation to the contractor/supplier. In case the quality checks results declare faulty item(s), TCP reserves the right for rejection of entire lot.
- c. Necessary Quality Standards shall be followed and all Quality certifications as required by TCP shall be obtained from Approved Reputed Labs of Pakistan.

13. PAYMENT: -

- a. Payment shall be made after delivery of 5000 Pallets (lot) at the designated godowns and issuance of satisfactory Certificate by the Incharge godowns duly supported by the Inspection / Survey / Consultants Team's verification in terms of quantity and quality.
- b. Payment shall be made for the quality certified material delivered at site only.



- c. Payment Schedule shall be derived at the time of agreement
- d. The Contractor shall submit the following documents alongwith claim/bill:-
 - i. Invoice in triplicate
 - ii. Copy of the Work Order / Supply Order issued by TCP.
 - iii. Original documentary evidence confirming delivery of required number of pallets at Godowns;
 - iv. Quality Test Reports as per standards/ Satisfactory Certificate from the Godown Incharge regarding quantity and quality of the material duly supported by the Inspection / Survey / Consultants Team's verification.
 - v. Copy of the Tax Registration Documents (should be verifiable online);
 - vi. Banking Details (should be in the name of contractor / supplier)
 - vii. Any other document(s)/information, if required by TCP.
- e. Taxes shall be applicable /deducted from bills of the contractor as per law.

14. **DISPUTE RESOLUTION.**

Any difference or dispute of whatsoever nature arising out of the contract or in any way relating to the contract or to its construction or fulfillment should be settled as far as possible amicably between the Parties. Should the parties fail to come to an amicable settlement the same shall be referred to the Chairman, TCP or his nominee whose decision shall be final and binding on both the parties.



ANNEXURE-I

**BID PROFORMA
(TO BE PRINTED ON THE BIDDERS / FIRMS' PRINTED LETTERHEAD)**

To The Deputy General Manager/Incharge (REOD),
Trading Corporation of Pakistan (Pvt.) Limited,
4th & 5th Floor, Block-B, Finance & Trade Centre,
Shahra-e-Faisal, Karachi

**BID FORM FOR SUPPLY OF PLASTIC PALLETS FOR STACKING OF LINT COTTON BALES AT
TCP's COTTON GODOWNS, SITUATED AT MULTAN AND KARACHI (KORANGI & PIPRI)**

Reference your advertisement which published in the daily _____ dated _____,
I/We _____ S/o _____
representing _____

M/s. _____ hereby
declare that I/We have read and understood the terms and conditions of the tender document and all
the terms and conditions are accepted by us unconditionally, accordingly I/We quote the following
rates (inclusive of all applicable taxes/expenses) for supply of Plastic pallets: -

Supply and delivery of plastic pallets in accordance with specifications and terms and conditions of the tender document for storage of Lint Cotton Bales.	TCP's Multan Godown 42-A, Industrial Estate, Multan. Tel#: 061-6537105 Email: sromultan@tcp.gov.pk (Rs. Per pallet)	TCP's Korangi Godowns Plot No. 9 to 13 Sector- 14, Korangi Industrial Area, Jam Sadiq Ali bridge, Karachi. (Rs. Per pallet)	TCP's Pipri Godowns /Qasim Rice Godown (Pipri), Main national Highway, Opp. Gulshan-e-Hadeed, Distt. Malir, Karachi. Tel#: 021- 34760614-15 mail: pipri@tcp.gov.pk (Rs. Per pallet)
Minimum Load Bearing Capacity 4,500 Kg. Static, 1,500 Kg. Dynamic	Rs. _____ In Words _____ _____	Rs. _____ In Words _____ _____	Rs. _____ In Words _____ _____
Minimum Load Bearing Capacity 2,000 Kg. Static, 1,000 Kg. Dynamic	Rs. _____ In Words _____ _____	Rs. _____ In Words _____ _____	Rs. _____ In Words _____ _____

Name of Bidder : _____
Name of Firm/Company : _____
Complete Address : _____
Telephone / Mobile No. : _____
Bid Bond Amount : _____
Issued by (Bank) : _____
Instrument No. : _____
Signature : _____
Stamp : _____



BID PROFORMA
(TO BE PRINTED ON THE BIDDERS / FIRMS' PRINTED LETTERHEAD)

To The Deputy General Manager/Incharge (REOD),
Trading Corporation of Pakistan (Pvt.) Limited,
4th & 5th Floor, Block-B, Finance & Trade Centre,
Shahra-e-Faisal, Karachi

**BID FORM FOR SUPPLY OF WOODEN PALLETS FOR STACKING OF LINT COTTON BALES
AT TCP's COTTON GODOWNS, SITUATED AT MULTAN AND KARACHI (KORANGI & PIPRI)**

Reference your advertisement which published in the daily _____ dated _____
I/We----- S/o
_____ representing

M/s. _____ hereby
declare that I/We have read and understood the terms and conditions of the tender document and all
the terms and conditions are accepted by us unconditionally, accordingly I/We quote the following
rates (inclusive of all applicable taxes/expenses) for supply of wooden pallets: -

Supply and delivery of wooden pallets in accordance with specifications and terms and conditions of the tender document for storage of Lint Cotton Bales.	TCP's Multan Godown 42-A, Industrial Estate, Multan. Tel#: 061-6537105 Email: sromultana@tcp.gov.pk (Rs. Per pallet)	TCP's Korangi Godowns Plot No. 9 to 13 Sector- 14, Korangi Industrial Area, Jam Sadiq Ali bridge, Karachi (Rs. Per pallet)	TCP's Pipri Godowns /Qasim Rice Godown (Pipri), Main national Highway, Opp. Gulshan- e-Hadeed, Dist. Mair, Karachi. Tel#: 021- 34760614-15 mail: pipri@tcp.gov.pk (Rs. Per pallet)
Minimum Load Bearing Capacity 4,500 Kg. Static, 1,500 Kg. Dynamic	Rs. _____ In Words ----- ----- -----	Rs. _____ In Words ----- ----- -----	Rs. _____ In Words ----- ----- -----
Minimum Load Bearing Capacity 2,000 Kg. Static, 1,000 Kg. Dynamic	Rs. _____ In Words ----- ----- -----	Rs. _____ In Words ----- ----- -----	Rs. _____ In Words ----- ----- -----

Name of Bidder _____

Name of Firm/Company _____

Complete Address _____

Telephone / Mobile No. _____

Bid Bond Amount _____

Issued by (Bank) _____

Instrument No. _____

Signature _____

Stamp _____



TRADING CORPORATION OF PAKISTAN (PRIVATE) LIMITED, KARACHI.
INTEGRITY PACT

Declaration of fees, commission and brokerage etc payable by the suppliers of goods, services, and works.

[the Bidder(s) hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Pakistan or any administrative subdivision or agency thereof or any other entity owned or controlled by it (TCP, Ministry of commerce, Government of Pakistan) through any corrupt business practice.

Without limiting the generality of the foregoing, [the Bidder(s) represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or including the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from TCP, Ministry of commerce, Government of Pakistan, except that which has been expressly declared pursuant hereto.

[the Bidder(s) certifies that it has made and will make full disclosure of all agreements with all persons in respect of or related to the transaction with TCP, Ministry of commerce, Government of Pakistan and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

[the Bidder(s) accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to TCP, Ministry of commerce, Government of Pakistan under any law, contract or other instrument, be voidable at the option of TCP, Ministry of commerce, Government of Pakistan.

Notwithstanding any rights and remedies exercised by TCP, Ministry of commerce, Government of Pakistan in this regard

[the Bidder(s) agrees to indemnify fully TCP, Ministry of commerce, Government of Pakistan for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to TCP, Ministry of commerce, Government of Pakistan in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [the Bidder(s) as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from TCP, Ministry of commerce, Government of Pakistan.