



TRADING CORPORATION OF PAKISTAN (PVT) LIMITED

**MINISTRY OF COMMERCE
GOVERNMENT OF PAKISTAN**

No.TCP/REMS/313-89/2022

11th October, 2022.

NOTICE INVITING TENDER

**HIRING OF SPACE FOR WAREHOUSES ON RENTAL BASIS AT DIFFERENT LOCATIONS IN PUNJAB FOR
STORAGE OF APPROX. TWO (02) MILLION LINT COTTON BALES**

Trading Corporation of Pakistan (Pvt.) Limited incorporated under the companies Act, 1913 (now companies Act, 2017) and operating under the administrative control of Ministry of Commerce, Government of Pakistan, invites sealed bids for acquiring the space (warehouse) for storage of approx. 02 million lint cotton bales (On Rental Basis) for a period of 11 months.

2. Bidding will be conducted under Rule 36(a) of the Public Procurement Rules, 2004. i.e. Single Stage One Envelope procedure. Interested and eligible parties may submit their sealed offers/bids comprising Single envelope to be dropped in the Tender Box placed at Reception Counter of TCP at 4th Floor, Block-B, Finance & Trade Centre, Shahr-e-Faisal, Karachi, on **Monday the 31st October, 2022 by 1100 (hours)**. Bids will be opened on **the same day by 1130 (hours)** in the TCP's Board Room, in presence of bidders or their authorized representatives who may wish to be present.

3. Tender Document, containing terms & conditions can be obtained on payment of Rs.2,000/- (Rupees Two thousand only) during office hours from publication of this notice till **Monday the 31st October, 2022 by 1000 (hours)** from the following offices of TCP.

- i) Deputy Manager (Cash), Trading Corporation of Pakistan (Pvt.) Ltd, 4th Floor, Block-B, Finance & Trade Centre, Shahr-e-Faisal, Karachi, (Tel: 021-99202947-49 Ext. 235).
- ii) General Manager, Regional Office, Trading Corporation of Pakistan, 2nd Floor, LDA Plaza, Egerton Road, Lahore (Tel: 042-99206065).

4. The tender documents can also be downloaded from TCP's website www.tcp.gov.pk and PPRA's website www.ppra.org.pk also. Interested parties would however be required to provide separate Demand Draft/Pay Order of Rs.2,000/- as tender documents fee while submitting the bids without which their bids will not be accepted/entertained.

5. The covered storage facility is required in following districts of Punjab mentioned below for storage of approximately two (02) Million Lint Cotton Bales. Minimum storage for each Godown should be around 100,000 lint cotton bales:

Sr #	Location/city	Capacity (Bales)	Covered Area (Sq.ft)	Period
1.	Sahiwal			11 Months
2.	Bahawalpur			
3.	Rahim yar Khan			
4.	Vehari			
5.	Dera Ghazi Khan			
6.	Multan			

6. Terms & Conditions:

- i) Covered Godowns should be safe and secure with fire fighting arrangements.
- ii) Godowns should be situated in the commercial / industrial area having wide road for heavy transportation facility.
- iii) The owner must submit the building registry documents as a proof to show his ownership along with bid.
- iv) Building should not be involved in any kind of litigation.
- v) The rent agreement can be extended with mutual understanding.

7. TCP reserves the right to reject any or all bids prior to their acceptance as per PPRA Rules 2004.

(MUHAMMAD ASIF RAJPAR)
DGM INCHARGE (REM&S)

TRADING CORPORATION OF PAKISTAN (PVT.) LIMITED

No.TCP/REMS/313-89/2022

11th October, 2022.

TENDER DOCUMENTS

TERMS AND CONDITIONS FOR HIRING OF SPACE FOR WAREHOUSES ON RENTAL BASIS AT DIFFERENT LOCATIONS IN PUNJAB FOR STORAGE OF APPROX. TWO (02) MILLION LINT COTTON BALES

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- ii) Godowns should be situated in the commercial / industrial area having wide road for heavy transportation facility.
- iii) The owner must submit the building registry documents as a proof to show his ownership along with bid.
- iv) Building should not be involved in any kind of litigation.
- v) The rent agreement can be extended with mutual understanding.
- vi) The Rates shall be offered in Pak Rupees (PKR) Per Sq.Ft / Month.
- vii) The Godowns / warehouse must not be situated in low lying/Flood hit/Water Lodged environment friendly area and should have easy access to main metal led road.
- viii) The Godowns / warehouse must have provision of electricity and water.
- ix) The Godowns capacity of a unit should be minimum of 100,000 bales with roof height of at least 20 ft.
- x) There should be no electoral leakage and should be safe and secure of electric short circuit.
- xi) Floor of the Godowns must be at a raised level compared to its surrounding area.

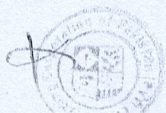


- xii) Floor and walls of the Godowns should be plastered and pit free.
- xiii) There should be enough space for loading and unloading of lint cotton stocks from trucks/heavy vehicles.
- xiv) From security point of view, the Godowns space should have a boundary wall at least 10ft.
- xv) The rent will be payable from the date of taking over the possession and only for the period in which the space is utilized.
- xvi) The execution of agreement will be made with the successful party under the usual terms and condition, initially for a period of Eleven (11) month which can be reduced or extended as per requirement after the approval by the competent authority.
- xvii) The TCP reserves the right to vacate the premises at any time subject to clearance of the lint cotton stocks or at one month prior notice.
- xviii) The amount of security deposit/earnest money be accompanied with each bid 2% of work in relation to his quoted price in the form of payorder/demand draft in favor of Trading Corporation of Pakistan.
- xix) The interested bidders must submit their bid on the letter head as per **(Annex-I)**.
- xx) All the admissible taxes (SRB, FBR, Withholding and Revenue Stamp duty) etc will be deducted from the rent at the admissible rates at the time of payment
- xxi) An undertaking should be submitted on the stamp paper towards no any litigation case on the property / premises, which the bidder is offering to Procuring agency.
- xxii) The successful bidders shall submit performance guarantee at 5% of the contract value (as per bidding documents) in shape of Pay order or Demand Draft or Bank Guarantee in favor of Trading Corporation of Pakistan.
- xxiii) The TCP reserves the right to reject all or any offer at any time prior to the acceptance of offer or proposal subject to the relevant provision of PPRA Rules.
- xxiv) The Bidder is expected to examine all instructions, forms, terms, and specifications in the bidding documents. Failure to furnish all information required by the bidding documents or to submit a bid not substantially responsive to the bidding documents in every respect shall be at the Bidder's risk and may result in the rejection of its bid.

4. LIST OF DOCUMENTS TO BE SUBMITTED WITH BID/OFFER:

Bidder(s) must ensure that the following documents are enclosed with the bid;

- i. Complete **Tender Document**, duly signed and stamped on its each/every page, including annexure(s) as acceptance of these terms & conditions.
- ii. **Bid Form (Annex-I)** duly filled, signed and stamped by the owner.
- iii. Attested copy of NTN / Income Tax Registration Certificate.
- v. Attested copy of CNIC of signatory of the Bid Form.
- vi. Original Bid Security.
- vii. Attested copies of property documents offered for warehouse.
- viii.. Income Tax Returns for the last one year.



- ix. Bank statements for the last one year along with covering letter of the bank showing title of account.
- x. Pictures of the offered warehouse.
- xi. Contact Detail of the owner/management.

5. BID SECURITY:

- i All the Bidders are required to submit 2% bid amount of the actual bid in form of Pay Order/ Demand Draft/ Banker's Cheque in favor of Trading Corporation of Pakistan (TCP), Karachi with the sealed proposal. Bids without bid security will be rejected.
- ii Bid Security of the successful Bidder (s) will be retained, until submission of the performance guarantee and Bid Security of un-successful Bidder(s) will be returned within seven (07) days of the award of the contract to the successful Bidder(s).
- iii The successful bidder(s), shall submit Performance Guarantee in shape of a Demand Draft/Pay order in favour of Trading Corporation of Pakistan (Pvt.) Limited, issued by a scheduled bank equivalent to five percent (5%) of the total contractual value within five working days from the date of award of contract, for due of the contract which will be returned after completion of the contract.
- v Bid Security of the successful bidder will be forfeited without any notice if the successful bidder fails to sign the contract.

6. VALIDITY OF OFFER/BID:

Offer/Bid will be valid for ninety (90) days w.e.f. date of opening of Bids.

7. BID OFFER:

The bids can be submitted on the prescribed proforma enclosed with the tender document as Annex-I.

8. SCHEDULE OF REQUIREMENT:

The Warehouse must comply with the specifications mentioned in the advertisement.

- i) The Warehouse must comply with the specification mentioned in the Invitation for bids.
- ii) Covered area should be 300,000 to 400,000 Sq.Ft.
- iii) Parking area should be 10,000 square feet approximate in addition to covered area sufficient for loading / unloading of 40 feet container.
- v) The duration of the contract will be of Eleven (11) months, however the authorities may extend the contract as per requirements.

9. AWARD TO SUCCESSFUL BIDDER:

- i) The TCP shall constitute a Committee who will visit the offer of space/warehouse of a successful bidder before award of the contract/hiring of the premises.
- ii) The TCP shall award the contract subject to the survey report provided the the Committee constituted for the purpose.

10. ARBITRATION:

Any difference or dispute or liability of whatsoever arise between the parties herein, the matter in question shall be settled amicably. If both the parties fail to come to an amicable settlement, the matter shall be referred to Chairman TCP for final decision. The decision of Chairman TCP shall be final and binding on both the parties i.e. contractor & TCP.



TRADING CORPORATION OF PAKISTAN (PRIVATE) LIMITED

HIRING OF SPACE FOR WAREHOUSES ON RENTAL BASIS AT DIFFERENT LOCATIONS IN PUNJAB FOR STORAGE OF APPROX. TWO(02) MILLION LINT COTTON BALES

BID FORM

1. Name & Address of Bidder:

Telephone:

Fax:

Email:

National Tax No.

2. The rates are offered (inclusive of taxes as per following detail:

Sr #	Location/city	Capacity (Bales)	Covered Area (Sq.ft)	Rate (per sq.ft.)	Total Amount (per month)
1.					
2.					
3.					
4.					
5.					
6.					

(Total Rupees _____ only) including all Federal and Provincial taxes, duties, levies etc.)

3. We shall abide by all the terms and conditions of the Tender.

4. We understand that in case of any difference in quoted rates in words and figures, the rates quoted in words will be considered as final quoted rates.

5. Bid's Security equivalent to two percent (2%) of the total amount of the contractual value as per attached Pay Order/Demand Draft No. _____ dated _____ drawn at Bank _____ Branch _____ is attached herewith.

Signature:

Name:

Designation:

CNIC No.

Date:

Stamp:

(copy enclosed)